



Tony Evers, Governor
Dawn Crim, Secretary

December 30, 2019

Meredith Debruin, Clerk
City of Sheboygan
606 North 9th Street
Sheboygan, WI 53081-4514
meredith.debruin@sheboyganwi.gov

VIA EMAIL

Re: City of Sheboygan Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Meredith Debruin,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance.

- §26-229 of your ordinance specifies emergency work notification requirements that conflict with [Wis. Admin. Code § SPS 316.012\(1\)\(b\)](#).
- §26-256(b) specifies permit expiration requirements that conflict with [Wis. Admin. Code § SPS 316.012\(3\)\(b\)](#).
- §26-258 specifies annual permits for plant electricians. No municipality may require a permit or inspection of any installation, repair, or maintenance of electrical wiring within an existing industrial facility or an existing manufacturing facility per the requirements of [Wis. Stat. §§ 101.82\(2m\)](#) (which is ultimately the Statute that allows the Department to develop Wis. Admin. Code § SPS 316) and [101.875\(2\)](#).
- §26-259(a)(5) states that no permit shall be required for electrical work, not requiring a service inspection, where the cost of materials is less than \$500. This requirement conflicts with [Wis. Admin. Code § SPS 316.012\(1\)](#).
- §26-261 requires that all new electrical services, service upgrades, or service repairs be performed by a licensed electrical contractor. These provisions violate [Wis. Admin. Code § SPS 316.012\(2\)\(e\)2](#), which allows an individual exempted under [Wis. Stat. § 101.862\(4\)](#) to perform electrical work.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Joseph Folger will be the commercial electrical inspector responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Craig Mulder, at (608) 444-5701, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." in a cursive script.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Craig Mulder, Electrical Consultant, Technical Services Bureau